

# SYLLABUS

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INTERNATIONAL EUROPEAN  
UNIVERSITY



**EUROPEAN SCHOOL  
OF BUSINESS**



# SYLLABUS



Course Name 

 Project management

Lecturer (s) 

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Lecturer's profile 

 <https://business.ieu.edu.ua/pro-yemsh/struktura-kafedry-vykladachi/kafedry/kafedra-menedzhmentu#zzz-009>

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Discipline page 

 <https://business.ieu.edu.ua/navchannia/orhanizatsiia-osvitnoho-protsesu/robochi-prohramy/bakalavrat>

Form of final control

test

def. test

exam



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## 1 Brief discipline annotation

This academic discipline is the theoretical foundation of the set of knowledge and skills forming the profile of a management specialist. Relying on the manager's natural talent and life experience when managing current projects is not always a good idea. The development of civilization and scientific and technological progress requires a new activity area, the development of new competencies from managers. Therefore, this discipline provides future specialists with the necessary theoretical knowledge and practical skills of project activities of the enterprise, specific methods and tools of project management, as well as the ability to perform basic functions of project management: organization, planning and control.

## 2 Background for studying discipline

Subject matter of the academic discipline: methods and processes of enterprise project management.

## 3 Goal and objectives of the discipline

The goal of the Project management discipline is to provide future professionals with the project management methodology as well as skills in adapting and implementing project solutions in practical activities of any enterprises.

Key objectives of the Project management academic discipline:

- to promote project activities of enterprises and organizations in the context of a changing market environment and the need to use specific methods and tools in project management;
- to present the characteristics of the generalized project management model as a system of interrelated objectives, functions and tools defined, implemented and used during the implementation of projects;
- to develop a set of theoretical knowledge and practical skills in the implementation of the main functions of project management.

## 4 Learning outcomes

## 5 ECTS credits

3 ECTS credits / 90 academic hours

Content sections and topics	Amount of hours											
	full-time mode of study						part-time mode of study					
	total	including					total	including				
		1	p	lab.	ind.	i.w.		1	p	lab.	ind.	i.w.
1	2	3	4	5	6	7	8	9	10	11	12	13
<b>Content section 1. THEORETICAL PRINCIPLES OF PROJECT MANAGEMENT</b>												
Topic 1. General characteristics of project management	7	1	2	-	-	4	7	1	-	-	-	6
Topic 2. Justification of project feasibility and assessment of its efficiency	6	1	1	-	-	4	8	-	2	-	-	6
Topic 3. Basic forms of project organization structure	7	1	1	-	-	5	7	-	-	-	-	7
Topic 4. General approaches to project planning and control	7	1	1	-	-	5	7	-	-	-	-	7
Topic 5. Project structuring	7	1	1	-	-	5	7	-	-	-	-	7
Topic 6. Network and project scheduling	8	1	2	-	-	5	9	-	2	-	-	7
<i>Test work No. 1</i>	4	2	-	-	-	2	-	-	-	-	-	-
<b>Total per content section 1</b>	<b>46</b>	<b>8</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>45</b>	<b>1</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>40</b>
<b>Content section 2. PRACTICAL IMPLEMENTATION OF PROJECTS</b>												
Topic 7. Planning of resources, expenses and project budget	6	-	1	-	-	5	7	-	-	-	-	7
Topic 8. Project implementation control.	7	1	1	-	-	5	7	-	-	-	-	7
Topic 9. Managing project risks.	7	1	1	-	-	5	9	-	2	-	-	7
Topic 10. Managing the quality of projects.	7	1	1	-	-	5	2	-	-	-	-	7
Topic 11. Project tendering organization.	7	1	1	-	-	5	7	-	-	-	-	7
Topic 12. Project team building and development	7	1	1	-	-	5	2	-	-	-	-	7
<i>Test work No. 2</i>	3	1	-	-	-	2	-	-	-	-	-	-
<b>Total per content section 2</b>	<b>44</b>	<b>6</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>32</b>	<b>45</b>	<b>1</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>42</b>
<b>Total hours</b>	<b>90</b>	<b>14</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>62</b>	<b>90</b>	<b>2</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>82</b>



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## List of obligatory tasks

1. General characteristics of project management
2. Justification of project feasibility and assessment of its efficiency
3. Basic forms of project organization structure
4. General approaches to project planning and control
5. Project structuring
6. Network and project scheduling
7. Planning of resource, expenses and project budget
8. Project implementation control.
9. Managing project risks.
10. Managing the quality of projects.
11. Project tendering organization.
12. Project team building and development

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## List of selective tasks

1. History of project management.
2. Concept and classification of projects.
3. Essence of the project management system, its elements.
4. Goals and processes in project management.
5. Principles and functions of project management.
6. Justification of project feasibility.
7. Assessment of the project efficiency.
8. Organization of the project management system.
9. Designing the organizational structure of project management.
10. Project management using the external organizational structure of the project.

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## Discipline features

<b>Period of teaching</b>	<b>Semester</b>	<b>International disciplinary integration</b>	<b>Year of study</b>	<b>Courses: general training/ professional training/elective</b>
1st semester	8th semester	available	4th year	Professional training

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## Assessment system and requirements. General system of discipline assessment

As part of discipline teaching, one carries out current and final control of students' knowledge. The final grade in the form of an exam is given according to the total rating of students.

QR Code: <https://ie.u.edu.ua/docs/pol-mark-esb.pdf>

According to the results of current control during a semester, students can obtain 100 points maximally, the minimum sum of points allowing students to pass the discipline is 60 points.

Correlation between national and ECTS grades and student rating:

QR Code: <https://ie.u.edu.ua/docs/pol-mark-esb.pdf>



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## 11 Admission to final control

The minimum amount of points that should be obtained by students for current educational activities during a semester to be admitted to the final control is 36 points. The grade for the discipline is defined as a sum of the final points for current activities and the points for the final control and is expressed due to the multipoint scale.

The grade for the discipline completing with the exam is determined as the sum of points for current learning activities (at least 36), points for individual independent work of students (no more than 6) and points for the test (at least 24).

The overall points of the discipline are 100. The total grade for the discipline is given according to the national and European scale.

The final control in the form of an exam is carried out after learning all the topics of the discipline, during the examination session.

QR Code: <https://ieu.edu.ua/docs/050.pdf>

## 12 Discipline policy

To ensure fruitful learning and cognitive activities of students while studying the discipline, one holds relevant lectures in the form of presentations, case studies, group work and practical discussion classes. During classes and at the University, students should respect lecturers, staff and other students, attend classes according to the schedule, come on time and not leave classes without lecturer's permission. All assignments should be performed by the deadlines.

The teaching staff should constantly advance their professional level, teaching skills, general culture, as well as provide students with appropriate conditions for learning educational programs according to the requirements for the content, level and capacity of education, and encourage their comprehensive professional development. Lecturers should follow the curriculum, not be late for classes, not allow any manifestations of corruption, discrimination, bullying, harassment and infringement of the students' rights.

## 13 Policy of absence and late task performance

Students who miss the current control for valid reasons confirmed by documents have the right to take current control within two weeks after returning to studying.

Students who have missed classes without valid reasons, have not participated in current control activities, have not liquidated academic failure are not admitted to the final semester control of this discipline. In this case, an academic staff member puts a mark 'non-admission' in the exam record.

Repeated taking of the exam in the discipline is appointed in case of accomplishing all types of educational, independent (individual) work stipulated by the working program of the academic discipline and is carried out according to the approved schedule of academic failure liquidation.

QR Code: <https://ieu.edu.ua/docs/050.pdf>



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## 14 Academic integrity policy

Participants in the educational process rely on the academic integrity principles QR Code: <https://ieu.edu.ua/docs/011.pdf>

## 15 Recommended sources of information

### Primary literature:

1. Blaha N. V. Project management: study guide. Lviv: Lviv State University of Internal Affairs, 2021. 152 p.
2. Pryimak V.M. Project management: study guide. K.: Taras Shevchenko National University of Kyiv, 2018. 464 p.
3. Horbachenko S. A. Project management: study guide for training students in the 12 Information Technology knowledge area. Odesa: NU "OLA", 2020. 263 p.
4. Zachko O.B., Ivanusa A.I., Kobylkin D.S. Project management: theory, practice, information technology. Lviv: Lviv State University of Life Safety, 2019. 173 p.

### Additional literature:

1. James Wood, Kory Kogon, Suzette Blakemore. Project Management for the Unofficial Project Manager / Translated by O. Kozhushko, M. Yevseinko. Kharkiv: Fabula Publishing House, 2019. 240 p.
2. Pryimak V.M. Project management: collection of case studies. K.: Taras Shevchenko National University of Kyiv, 2021. 268 p.
3. Basics of Project Management: Comprehensive Theory with Practice Questions and ESE Solved Questions. 6th Edition: MADE EASY Publications Pvt. Ltd., 2021 URL: [https://madeeasypublications.org/document/book/9789390564033\\_Basics%20of%20Project%20Management.pdf](https://madeeasypublications.org/document/book/9789390564033_Basics%20of%20Project%20Management.pdf)

### Information resources:

1. James Wood, Kory Kogon, Suzette Blakemore. Project Management for the Unofficial Project Manager / Translated by O. Kozhushko, M. Yevseinko. Kharkiv: Fabula Publishing House, 2019. 240 p.
2. Pryimak V.M. Project management: collection of case studies. K.: Taras Shevchenko National University of Kyiv, 2021. 268 p.
3. Basics of Project Management: Comprehensive Theory with Practice Questions and ESE Solved Questions. 6th Edition: MADE EASY Publications Pvt. Ltd., 2021 URL: [https://madeeasypublications.org/document/book/9789390564033\\_Basics%20of%20Project%20Management.pdf](https://madeeasypublications.org/document/book/9789390564033_Basics%20of%20Project%20Management.pdf)

## 16 Tips on successful study during the course

**If you want to succeed in this discipline, you should be:**

- persistent, attentive and curious;
- creative, cheerful, and open to communication and discussions;
- ready to acquire information and knowledge about the subject not only during lectures but also during extracurricular activities.

See you at classes!